




*For the Community
By the Community*

COORDINATOR'S INFORMATION PACK

- 
- ***Receive “Alerts” about local crime***
 - ***Collaborate with the police***
 - ***Help solve local problems***
 - ***Have a stronger voice in local affairs***
 - ***Live in a more effective community***
 - ***Have support from neighbours***
 - ***May have reduced home insurance***

Advice for coordinators registered with the City of
Nottingham Neighbourhood Watch Council

The City of Nottingham Neighbourhood Watch Council is a registered Charity, No.1133384.



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City of Nottingham Neighbourhood Watch Council
(CNNWC)

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North Church Street
Nottingham NG1 4BH

Tel: 101 ext. 801 5298

Email: admin@neighbourhoodwatchcouncil.co.uk

www.neighbourhoodwatchcouncil.co.uk

**NEIGHBOURHOOD
WATCH
NOTTINGHAMSHIRE**

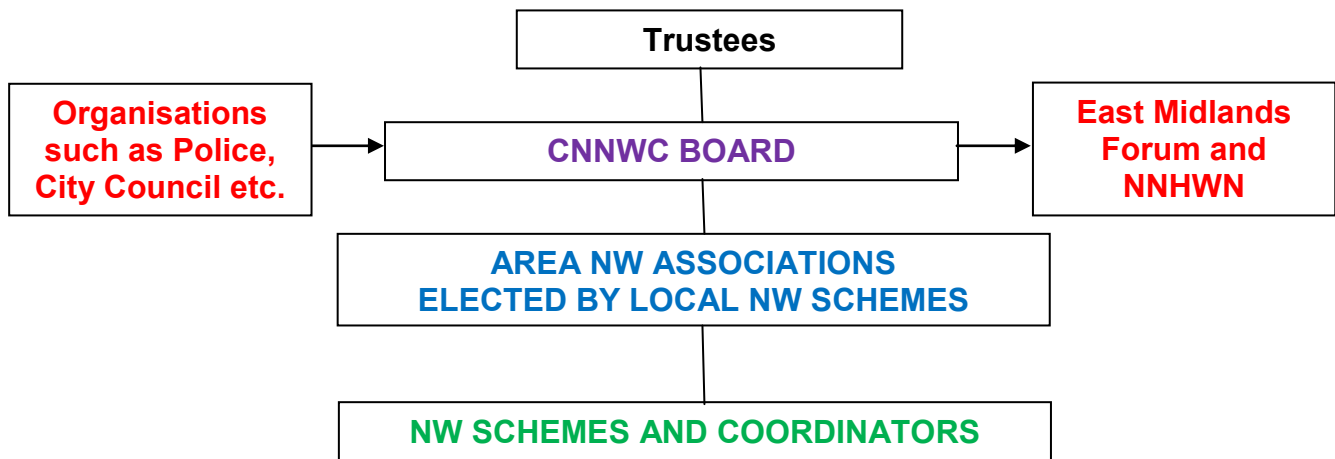


The City of Nottingham Neighbourhood Watch Council is affiliated to the National organisation, the Neighbourhood and Home Watch Network based in Leicester, and works closely with Notts Watch, its sister organisation in the County.

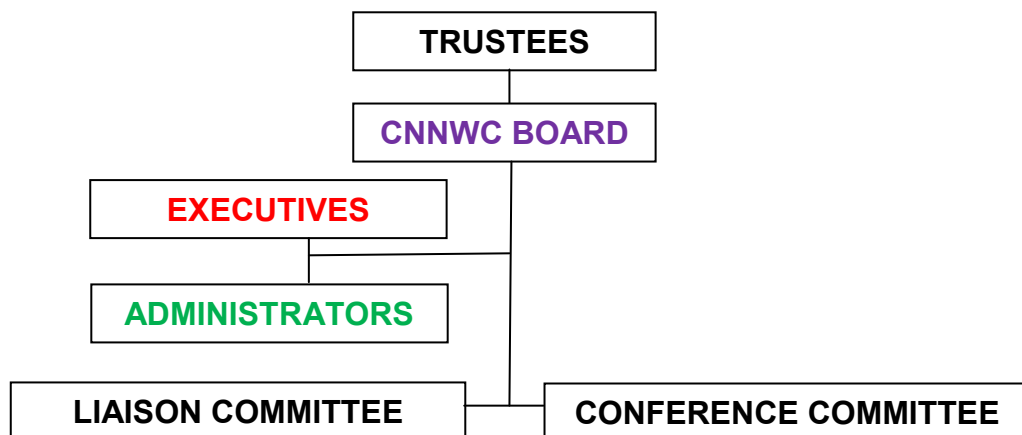


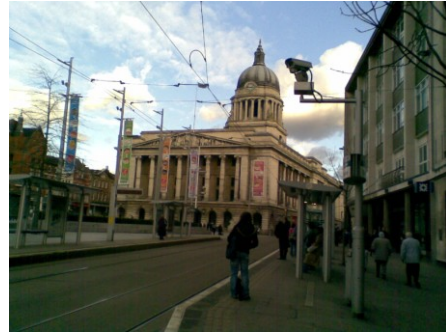
Our people

The CNNWC is a legally-constituted, independent organisation registered as a charity and accountable to its Trustees. Its Board is constituted of elected members of NW associations across the City and representatives of relevant agencies shown in red.



The executives are volunteers appointed by the Board which also nominates a representative to the East Midlands NW Forum; this in turn is represented on the National Neighbourhood and Home Watch Network (NHWN).





How we support you

Opportunities to share best practice and methods of making homes and neighbourhoods safer.

Advice in tackling crime and antisocial behaviour (ASB)

A voice at senior management level with the Police, City Council, Trading Standards and other agencies

An annual conference to which all coordinators are invited

Continuous improvements in two-way communications between agencies, the Police and the community on matters of crime and ASB

A messaging system by internet, telephone and text and collaboration with the Police in the development of Neighbourhood Alerts

Advice and practical help in promoting and setting up schemes

A “Coordinator Information Pack” for new scheme coordinators to help them and their schemes to be effective alongside the Police and others concerned to reduce crime and ASB.

Grants of up to £50 to enable schemes in disadvantaged areas to run NW schemes (**subject to funds and evidence of need**)



Nottingham
City Council



NOTTINGHAMSHIRE
POLICE
Policing for you

Police and City support for us

Service Level Agreement

City Division of Nottinghamshire Police, the City Council and ourselves have an agreement under which the Police and City Council provide us with some support for administration..

Alert messaging system

The Nottinghamshire Police are deploying some 30 alert systems across the County (20 in the City) to facilitate communications between the Police and the community at large. Each is designated with the name of the geographical neighbourhood to which it relates and has its own web site. This allows messages to be sent by the local Police to their local community. Neighbourhood-Watch coordinators are encouraged to identify with these local schemes for which community volunteers are required from time to time, to both assist the Police and promote Neighbourhood Watch. The basic messaging system is not restricted to neighbourhood watch members. Anyone may register at their local web site.

The CNNWC has a web site and can register those who wish to become neighbourhood watch coordinators.



Security checklist

Just tick the boxes to see how secure you really are.

Main front and rear doors	Yes	No	Comments / guidance
Front door solid core?			Solid doors are preferred; the door should be as strong as the lock.
Front frame – good condition?			The frame should be as strong as the door.
Front – chain?			Fit a door chain and use it
Front - 5-lever mortice lock?			The lock should be at least a 5-lever mortice to BS 3621.
Back door – solid core?			All external doors should be solid
Back door – 5-lever mortice lock?			The lock should be at least a 5-lever mortice to BS 3621.
Back frame – good condition?			The frame should be as strong as the door.
Patio doors – sliding bolts?			These bolts stop the doors being lifted off the rails.
Windows			
Window locks on all accessible windows?			The best locks are those which are connected to window latches.
Louvre windows ?			It is recommended to glue the slats in place or fit special locks.
French windows?			Mortice bolts should be fitted to both doors.
Lighting			
Main entry or exit?			The main entry should be well lit
External lighting?			Good external lighting can deter burglars.
Internal timers?			Invest in some plug-in timers to switch lights when house is vacant.
Property marking			
Property marked?			Make your property unique by using markers such as Smartwater . Call CNNWC .

Inventory?			Keep a record of valuable items and where marked.
Other registration of property?			Register serial numbers of property free of charge with the Immobiliser Property Crime register . See www.immobilise.com
Alarms			
Burglar alarm?			A burglar alarm is a deterrent.
Alarm activated when going to bed?			Set your alarm when going to bed.
Smoke alarm?			For safety's sake, get one and test it regularly.
Garage or shed alarm?			These can be connected to the house alarm.
Vehicle security			
Vehicle fitted with a security device?			If no, get one.
Device activated at all times?			Always lock your vehicle and activate the device, even when just paying for petrol.
Good housekeeping			
Keys for house and car kept well away from windows and doors?			Thieves can hook keys through your letterbox if they are left in view by the door.
Garage/shed?			Locks on garages and sheds should be British Standard approved (BS 3621/80): make sure garden tools are locked away, ladders chained securely (and attach something to ladders which would cause a noise if moved).

Visit the Nottinghamshire Police website for more information :

www.nottinghamshire.police.uk

Tools and powers to fight anti-social behaviour (ASB)



Ring **0115 9152020** or send an email to:

asbhelp@nottinghamcity.gov.uk

to report any anti-social behaviour in your area or to simply find out more about the service and how it can help you. If you would prefer to, you can remain anonymous.

In general, Police, local authorities and social landlords (housing association and local authority landlords) have a wide range of powers available from informal approaches to injunctions – even the power to close premises or properties in the most serious cases. These include:

Warning letters: These should be used at an early stage to nip problem behaviour in the bud.

Contracts and agreements: Acceptable behaviour and parenting contracts set out formally what someone should or should not be doing to stop their anti-social behaviour. While not legally binding, failure to comply can be used in court if more serious sanctions are considered later.

Injunctions

Legal measures that protect the public from further anti-social behaviour. Breach of an injunction can lead to a fine.

Dispersal powers: Police can designate any area where there is persistent anti-social behaviour and a problem with groups causing intimidation. In such designated areas police can disperse groups that are behaving badly.

Premises closure order: In cases of serious or persistent anti-social behaviour, the local authority or the police can gain a court order to close a property for up to three months. Any property can be subject to a closure order.

Demoted tenancies and possession proceedings: These are legal measures which apply to tenants in social, rented housing who are behaving anti-socially or allowing those who live at the property to do so. Their tenancy can be made less secure and ultimately they can be evicted from the property.

www.direct.gov.uk

The above web site contains detailed advice and explanations. Simply go to the website and click on the headings for crime and anti-social behaviour. **Note: web-site content changes** periodically so you may need to **click on a crime heading first** and then **anti-social behaviour** . Just delve into the site.



Doorstep crime: Protecting vulnerable people



Neighbourhood Watch Coordinators can play a key role in protecting elderly or vulnerable people from distraction burglary and rogue traders. These crimes often lead to people feeling fearful in their own homes, and victims can lose very large sums of money.

Distraction burglars, or bogus callers, try to trick their way into someone's house. They often pretend to be from official bodies such as the Council or the 'Water Board'. They deliberately target older people.

Rogue traders usually con people into having work done on their home by claiming there is a problem with the house or offering a 'bargain'. They charge well over the odds and frequently revisit victims to get more money.

What you can do

1. Look out for and report suspicious activity. Watch out for anyone claiming to be from the 'Water Board' or similar. This guarantees they are not genuine as utility companies are now businesses such as Severn Trent Water. Check with the organisation a caller claims to be from. Report to the Police.
2. Watch for traders knocking on doors or delivering flyers, especially house maintenance or gardening trades. Collect information that may be useful to enforcement agencies such as a leaflet or vehicle details and let Trading Standards know by calling Consumer Direct on 08454 040506.

3. Encourage people to have good doorstep practice. For unknown callers don't open the door but talk through a window or use a door-chain. Look at ID cards carefully and verify the caller's identity by calling the organisation concerned. Use the phone number in the phone book or on a bill, not on the ID card. Ask callers to make an appointment when the householder can have someone with them.
4. Discourage people from buying anything at the door. Sellers sometimes pass on information about vulnerable people to criminals, and Nottingham residents have lost many thousands of pounds to rogue traders. The resident knows nothing about a business that cold calls. They don't know if an address or phone number is genuine. Support local trustworthy businesses instead. Pass on information about good traders you use to people in your Watch. Tell them about **Buy With Confidence**, the approved trader scheme run by Trading Standards.

Contacts

Police	101
Consumer Direct (for Trading Standards)	08454 040506
Buy With Confidence	Call Consumer Direct or

www.buywithconfidence.gov.uk

Nottingham City Council Trading Standards

www.nottinghamcity.gov.uk/tradingstandards

Safer Neighbourhood Team



Safer Neighbourhood Teams operate in every area of the City and the **current names and contact telephone numbers are provided at the Police web site (see below) and on notice boards in local shopping areas.**

The Teams meet regularly at Local Area Group (LAG) meetings with local residents and particularly with interested members of Neighbourhood Watch. These meetings identify problems of concern to residents and work with the Police and other agencies to prioritise them and seek solutions.

The Police web site is at:

www.nottinghamshire.police.uk

The general number for contacting the Police is: **101**

If a crime is taking place or for accidents and emergencies call: **999**

